



# Ferrma Document Services

Mobile Notary · Loan Signing · Apostille · Maritime

Effective May 2026

Ferrma Document Services provides professional, mobile, and reliable document services throughout Orange County, surrounding areas, and the Southern California maritime corridor. All pricing below is transparent — fees include only what is listed, and any additional charges (state fees, consulate fees, port fees, etc.) are disclosed in writing before service begins.

## Section 01

### Mobile Notary Services

Travel to your home, office, hospital, jail, or other location anywhere in Orange County. Each fee includes a notarial seal and journal entry as required by California law.

*Per California Government Code §8211, the maximum fee for each notarized signature is \$15. Travel and convenience fees are charged separately, as permitted by law.*

| Service                          | Description                                                                                                      | Fee                  |
|----------------------------------|------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Notarized Signature</b>       | California state-mandated maximum per acknowledgment, jurat, or proof of execution.                              | <b>\$15 / sig</b>    |
| <b>Mobile Trip Fee</b>           | Travel to your home, office, hospital, or other location. See Section 05.                                        | <b>Varies</b>        |
| <b>General Document</b>          | Acknowledgments, jurats, affidavits, powers of attorney, parental consent, DMV. Includes one signature + travel. | <b>Travel + \$15</b> |
| <b>Living Trust / Estate</b>     | Wills, living trusts, healthcare directives, POA bundles. Up to 5 signatures included.                           | <b>\$150</b>         |
| <b>Hospital / SNF</b>            | Bedside notarization at hospitals, rehab, hospice, or assisted living. Up to 3 signatures.                       | <b>\$125</b>         |
| <b>Jail / Detention Facility</b> | Approved jail signings; includes wait time and screening. Up to 3 signatures.                                    | <b>\$200</b>         |
| <b>After-Hours Service</b>       | Appointments before 8 AM, after 6 PM, Sundays, or holidays.                                                      | <b>+\$50</b>         |
| <b>Same-Day / Rush</b>           | Bookings within 1 hour of requested service time.                                                                | <b>+\$50</b>         |
| <b>Wait Time</b>                 | Beyond 30 minutes on-site.                                                                                       | <b>\$1 / min</b>     |
| <b>Print Service</b>             | Documents emailed to us and printed for the appointment.                                                         | <b>\$15 / 25 pp</b>  |

## Section 02

### Loan Document Signing

Provided by a Certified Notary Signing Agent (NSA), with current NNA background screening and E&O insurance. Fees below assume a single signing location within standard service area; travel fees apply per Section 05.

| Service                            | Description                                                                | Fee             |
|------------------------------------|----------------------------------------------------------------------------|-----------------|
| <b>Refinance Signing</b>           | Standard refinance loan package; one borrower set, one signing location.   | <b>\$200</b>    |
| <b>Purchase Signing — Buyer</b>    | Standard residential purchase loan package; includes scan-backs.           | <b>\$180</b>    |
| <b>Purchase Signing — Seller</b>   | Seller-side documents only; typically a shorter package.                   | <b>\$140</b>    |
| <b>HELOC Signing</b>               | Home equity line of credit signing.                                        | <b>\$140</b>    |
| <b>Reverse Mortgage</b>            | Reverse mortgage package (longer, more complex).                           | <b>\$200</b>    |
| <b>Commercial Loan</b>             | Commercial real estate or business loan packages.                          | <b>\$250+</b>   |
| <b>Two-Borrower Split</b>          | Two borrowers signing at separate locations or times.                      | <b>+\$75</b>    |
| <b>Loan Mod / Short Sale</b>       | Single-package modification or short sale documents.                       | <b>\$140</b>    |
| <b>Print-Back / Scan-Back</b>      | Digital scan of executed package returned within 1 hour (up to 150 pages). | <b>Included</b> |
| <b>FedEx / UPS Drop-Off</b>        | Same-day drop at carrier location after signing.                           | <b>Included</b> |
| <b>No-Sign / Cancellation</b>      | Borrower cancels at appointment, fails ID, or signing does not occur.      | <b>\$75</b>     |
| <b>Edoc Print (over 150 pages)</b> | For loan packages exceeding 150 pages, both copies.                        | <b>+\$25</b>    |

### Section 03

## Apostille & Document Authentication

Apostille fees include the California Secretary of State filing fee, hand-courier service, apostille seal, and FedEx domestic overnight return. Federal and out-of-state apostilles are coordinated through partner couriers. Embassy/consulate legalization is quoted by country.

| Service                                 | Description                                                                                  | Fee               |
|-----------------------------------------|----------------------------------------------------------------------------------------------|-------------------|
| <b>CA Apostille — Standard</b>          | All-inclusive: state filing fee, hand-delivery to LA Secretary of State, return shipping.    | <b>\$200</b>      |
| <b>CA Apostille — Each Add'l Doc</b>    | Each additional document submitted in the same order.                                        | <b>\$75</b>       |
| <b>CA Apostille — Same-Day Rush</b>     | Same-day or next-day processing at LA Secretary of State (when available).                   | <b>\$385</b>      |
| <b>Federal Apostille</b>                | Federal documents (FBI background checks, USPTO, IRS, etc.). Includes federal courier.       | <b>\$295</b>      |
| <b>Out-of-State Apostille</b>           | Coordination with another state's Secretary of State. State fees + courier added.            | <b>\$225+</b>     |
| <b>Embassy / Consulate Legalization</b> | Non-Hague country legalization (in addition to apostille). Consulate fees billed separately. | <b>Quoted</b>     |
| <b>Document Pickup (OC)</b>             | Pickup of original document from your location for apostille processing.                     | <b>Travel fee</b> |
| <b>FedEx Overnight (Domestic)</b>       | Domestic FedEx Priority Overnight (included in standard apostille fee).                      | <b>Included</b>   |

| Service                              | Description                                               | Fee                   |
|--------------------------------------|-----------------------------------------------------------|-----------------------|
| <b>International Return Shipping</b> | FedEx International return to recipient outside the U.S.  | <b>At cost + \$25</b> |
| <b>Certified Translation</b>         | Coordination of certified translation prior to apostille. | <b>Quoted</b>         |

#### Section 04

## Maritime Notarizations

Specialized notary services for vessel owners, masters, marine surveyors, charter operators, and maritime attorneys. Onboard and dockside signings available at Newport Harbor, Dana Point, Long Beach, San Pedro, and the Port of Los Angeles. Sea protests and time-sensitive vessel documentation accommodated on short notice.

*Maritime notarizations are performed under California acknowledgment or jurat as appropriate. Sea protests are prepared in customary form for use under federal admiralty law and are recognized by insurers, P&I clubs, and foreign port authorities.*

| Service                               | Description                                                                                                                                                         | Fee                  |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Sea Protest / Master's Protest</b> | Formal notarized declaration by vessel's master regarding heavy weather, cargo damage, collision, or other maritime incident. Includes onboard or dockside signing. | <b>\$375</b>         |
| <b>Extended Protest</b>               | Follow-up sworn statement with additional witnesses (crew, pilot, surveyor) to supplement an initial protest.                                                       | <b>\$225</b>         |
| <b>Marine Cargo Affidavit</b>         | Notarization of cargo damage affidavits, condition reports, or surveyor declarations. Up to 3 signatures.                                                           | <b>\$175</b>         |
| <b>USCG Documentation Signing</b>     | U.S. Coast Guard vessel documentation forms (CG-1258, CG-1340, bills of sale, preferred ship's mortgages). Up to 3 signatures.                                      | <b>\$175</b>         |
| <b>Vessel Bill of Sale / Transfer</b> | Vessel sale, purchase, or transfer documentation. Up to 5 signatures, includes signing at marina or vessel location.                                                | <b>\$225</b>         |
| <b>Bill of Lading Certification</b>   | Per-document notarization of bills of lading or other shipping documents.                                                                                           | <b>\$35 / doc</b>    |
| <b>Crew Member Affidavit</b>          | Crew certifications, mariner credentialing affidavits, oath of allegiance, or seafarer declarations.                                                                | <b>\$125</b>         |
| <b>Charter Party Agreement</b>        | Notarization of charter agreements between owner and charterer; bareboat, time, or voyage charters. Up to 4 signatures.                                             | <b>\$200</b>         |
| <b>Onboard / Dockside Signing</b>     | Surcharge for marina, harbor, or onboard vessel signings (in addition to travel fee from Section 05).                                                               | <b>+\$50</b>         |
| <b>Port of Long Beach / LA Trip</b>   | Trip surcharge for signings at the Port of Long Beach, Port of LA, or other commercial port facilities outside Orange County.                                       | <b>+\$75</b>         |
| <b>After-Hours Maritime</b>           | For tide-sensitive, vessel-departure, or storm-related signings outside standard hours.                                                                             | <b>+\$75</b>         |
| <b>Standby / Vessel Hold</b>          | On-call standby at marina or terminal beyond the first 30 minutes (delayed vessels, customs, pilot boarding).                                                       | <b>\$60 / 30 min</b> |

#### Section 05

## Travel Fee Schedule

Travel fees are charged in addition to per-signature and service fees, based on driving distance from our Costa Mesa base to the service address.

| Distance From Costa Mesa | Travel Fee |
|--------------------------|------------|
| Within 5 miles           | \$40       |
| 6 – 10 miles             | \$50       |
| 11 – 15 miles            | \$65       |
| 16 – 20 miles            | \$80       |
| Over 20 miles            | Quoted     |

- Trips beyond 20 miles or out-of-county are quoted individually based on time, traffic, and tolls.
- Tolls, paid parking, ferry, and marina parking charges are passed through at cost.
- Travel fees are payable whether or not the signing is completed (e.g., signer not present, expired ID, refusal to sign).

## Section 06

# Payment Terms & Policies

**Accepted payment methods.** Zelle, cash, debit/credit card, business check (loan signing companies and maritime clients on net-30 terms by prior agreement).

**Payment timing.** Due at the time of service for individual clients; signing services, law firms, marine surveyors, and shipping companies may be invoiced.

**Cancellations.** Cancellations within 1 hour of the scheduled appointment, or no-shows, are billed the travel fee plus a \$40 cancellation charge. Sea protest cancellations after dispatch are billed in full.

**Re-signing.** Re-signing due to notary error or omission is performed at no additional charge.

**Legal notice.** California Government Code §8214.1 prohibits notaries from drafting, preparing, or providing legal advice on documents. Fees above are for notarial and document services only.

*Custom quotes available on request. · Pricing subject to change.*

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